



MINUTES

Regular Meeting of February 14, 2024

1. Call to Order

President Loy called to order the meeting of the Livingston Educational Service Agency Board of Education at 6:00 p.m. on Wednesday, February 14, 2024 at the Livingston Educational Service Agency Education Center, 1425 W. Grand River, Howell, Michigan.

A. Pledge of Allegiance

B. Roll Call

Present were:

Board Members: President Loy
Vice President Cortez
Secretary Fryer
Treasurer Kaiser

LESA Staff: Doug Haseley, Dr. Michael Hubert, Alice Johnson, Judy Paulsen,
Michelle Radcliffe, Jonathan Tobar, Melissa Usiak, Stephanie
Weese

Absent was:

Board Member: Trustee Jankowski

C. Approval of Agenda

It was moved by Cortez and seconded by Fryer to approve the agenda as amended with the addition of Item 6.C. Adoption of Emergency Operations Plan Resolution.

The motion carried unanimously.

2. Call to the Public/Correspondence

The President asked if anyone wished to speak on any items or had received correspondence.

There was no correspondence or discussion at this time.

3. Approval of Consent Agenda

It was moved by Cortez and seconded by Kaiser to approve the Consent Agenda as presented.

A roll call vote was taken. Cortez voted YES, Kaiser voted YES, Fryer voted YES, Jankowski was ABSENT, and Loy voted YES.

The motion carried unanimously.

A. Superintendent's Recommendations

014-023-024

The Board approve the following overnight travel:

Dr. Michael Hubert, EAB Executive Roundtable for Superintendents, June 24-26, 2024, Dallas, TX

015-023-024

The Board approve the following overnight travel:

Jonathan Tobar, National Association for Bilingual Education, February 21-23, 2024, Anaheim, CA

016-023-024

The Board approve the following overnight travel:

Melissa Usiak, 12th Annual Thinking Collaborative Symposium, January 24-26, 2024, Denver, CO

017-023-024

The Board approve the following overnight travel:

Stephanie Weese, ASBO Leadership Forum, February 7-11, 2024, San Diego, CA

B. Personnel Board Report

The Personnel Board Report of January 30, 2024 was presented for approval.

C. Approval: Financial Information

The following financials were presented for approval:

- Check Register of January 2024
- Purchase Card Transactions of January 2024
- ACH Report of January 2024

D. Approval: Minutes

The following minutes were presented for approval:

- Regular Board Meeting of January 10, 2024

4. Presentation(s)

A. Quarterly Finance Report

Stephanie Weese shared the quarterly report for the month ending December 2023.

5. Information Item(s)

- A. Building Program – Stephanie and Dr. Hubert provided updates on the proposed building program and answered questions from Board members.

6. Action/Discussion Item(s)

- A. Approval of Grant Application Submission

This grant application is in partnership with Cleary University to bring awareness to the Secunda Art Collection.

It was moved by Fryer and seconded by Kaiser that the Board approve the Michigan Arts & Culture Council Assurances and authorize the superintendent to sign on behalf of the Agency.

The motion carried unanimously.

- B. 2024 MASB Board of Directors Election

The 2024 MASB Board of Directors Election takes place in March. Three candidates are up for a three-year term to represent our region:

- Dale Wingerd, Clinton Community Schools*
- Sharon Lee, Ypsilanti Community Schools
- Michael McVey, Saline Area Schools
- Jack Temsey, Eaton RESA
- Mary Vincent, Monroe Public Schools

* = *Incumbent*

Candidate information has been sent to the Board. Once the Board determines which candidate it wishes to vote for, the superintendent secretary will submit the ballot.

It was moved by Cortez and seconded by Fryer that the Board vote for Dale Wingerd to represent our region for a three-year term on the MASB Board of Directors.

The motion carried unanimously.

- C. Adoption of Emergency Operations Plan Resolution

All school districts are required to have an Emergency Operations Plan. Our plan has been approved as required by the Michigan State Police. A copy has been provided to the Board. The Michigan Department of Education requires formal Board approval to accompany submission through the state information system.

It was moved by Fryer and seconded by Kaiser that the Board adopt the 2024 Emergency Operations Plan as presented.

The motion carried unanimously.

7. Reports

A. Superintendent's Report

Dr. Hubert:

- Shared that January was Board Appreciation Month as well as our LESA years of service recognition. Staff have been recognized throughout the month for their years of service. He also expressed his appreciation to Harold Fryer for his 25 years of service on the LESA Board of Education, and shared that the average years of service for LESA Board members is 17.4 years.
- Shared that he is hosting MAISA Region 8 tomorrow at Torch 180.
- Stated that the LCSBA Executive Committee is meeting February 23 to finalize planning for the April LCSBA meeting.
- Reported that there will be a security assessment completed on March 1 at the Ed Center, Pathway, and STEP.
- Shared that the Ed Center is a site for early voting February 17-25.
- Stated he decided not to attend the AASA conference for personal reasons.

8. Board Discussion

President Loy reminded the Board of the Retreat next week.

9. Adjournment

President Loy declared the meeting adjourned at 6:40 p.m.

Respectfully submitted,

Harold E. Fryer
Secretary

HEF/jp