



## **MINUTES**

Regular Meeting of January 10, 2024

### **1. Call to Order**

President Loy called to order the meeting of the Livingston Educational Service Agency Board of Education at 6:01 p.m. on Wednesday, January 10, 2024 at the Livingston Educational Service Agency Education Center, 1425 W. Grand River, Howell, Michigan.

A. Pledge of Allegiance

B. Roll Call

Present were:

Board Members: President Loy  
Vice President Cortez  
Secretary Fryer  
Trustee Jankowski

LESA Staff: Nicolette Cheff, Doug Haseley, Dr. Michael Hubert, Alice Johnson, Judy Paulsen, Michelle Radcliffe, Joel Render, Jonathan Tobar, Melissa Usiak, Stephanie Weese

Guests: Ethan Paliwoda, Matthew Paliwoda, Amy Clark, Shannon Kelly, Diane Beach, Thomas Phillips, Raven Karcz

Absent was:

Board Member(s): Treasurer Kaiser

C. **Approval of Agenda**

It was moved by Cortez and seconded by Jankowski to approve the agenda as presented.

The motion carried unanimously.

### **2. Call to the Public/Correspondence**

The President asked if anyone wished to speak on any items or had received correspondence.

There was correspondence or discussion at this time.

### **3. Approval of Consent Agenda**

It was moved by Jankowski and seconded by Cortez to approve the Consent Agenda as presented.

A roll call vote was taken. Jankowski voted YES, Cortez voted YES, Kaiser was ABSENT, Fryer voted YES, and Loy voted YES.

The motion carried unanimously.

#### **A. Superintendent's Recommendations**

#### **B. Personnel Board Report**

The Personnel Board Report of December 31, 2023 was presented for approval.

#### **C. Approval: Financial Information**

The following financials were presented for approval:

- Check Register of December 2023
- Purchase Card Transactions of December 2023
- ACH Report of December 2023

#### **D. Approval: Minutes**

The following minutes were presented for approval:

- Regular Board Meeting of December 13, 2023

#### **E. Superintendent's Reimbursement of Expenses**

### **4. Presentation(s)**

#### **A. Adult Education Program Graduate Recognition**

Dr. Hubert introduced Ted Kroll, who spoke briefly about the Adult Education Program. Ted introduced Ethan Paliwoda and presented a certificate of graduation to him. Ethan spoke briefly, expressing his appreciation for the opportunities that graduation will provide him, including his new job. He was also congratulated by the Board.

#### **B. Early Childhood Math Essentials – Update and Review of Outcome Data**

Melissa Usiak provided an update of the Early Childhood Math Essentials and responded to questions from Board members.

#### **C. Center for Leadership and Learning Work Plan Update**

Jonathan Tobar and Melissa Usiak shared an update on the Center for Leadership and Learning, highlighting some specific areas. They also answered questions from the Board.

D. School Board Appreciation

Dr. Hubert thanked the Board for their support of staff and all that they do for our students. A video expressing appreciation to the Board was created by Megan Kelley and shared with the Board. Cabinet members also shared items from students in their respective departments, and expressed appreciation to the Board. Board members thanked everyone for everything they do to make LESA a success.

**5. Information Item(s)**

A. Facility Upgrades and Classroom Additions

Dr. Hubert and Stephanie Weese shared a campus map and suggested facility upgrades and classroom additions.

**6. Action Item(s)**

A. Board Policy Updates, Second Reading and Approval

Miller Johnson recently provided the policy update for the year. The recommended changes to the Board Policies were presented with new language shown in red and language to delete shown with ~~strikeouts~~.

It was moved by Cortez and seconded by Fryer that the Board adopt the Policy updates as presented for a Second Reading and Approval.

The motion carried unanimously.

**7. Reports**

A. Superintendent's Report

Dr. Hubert:

- Shared that CTE nominated the Brighton Health Occupations teacher for the ACTE Teacher of the Year Award, and that she received the award.
- Shared that the Wellness Center is officially open and 138 people have already signed up.
- Stated that he met with superintendents today, and they have started forming a task force for A.I. (artificial intelligence).
- Reported that we will be working with EAB on chronic student absenteeism.

- Stated we are ready to launch the Rotary mini-grants for mental health supports. They will be awarded quarterly, and a portion of funds may be available immediately.
- Shared that the 31n grant will allow us to add a person to provide therapeutic support for students with severe behavior problems.
- Shared information about an upcoming special education millage. More information will follow.
- Reminded the Board that the third session in the Mental Health Series is tomorrow night. The topic is Effects of Screen Time. The fourth session will take place February 8 and the topic is Building Your Child's Confidence.

**8. Board Discussion**

There was no discussion at this time.

**9. Adjournment**

President Loy declared the meeting adjourned at 7:32 p.m.

Respectfully submitted,

Harold E. Fryer  
Secretary

HEF/jp