



MINUTES

Regular Meeting of October 11, 2023

1. Call to Order

President Loy called to order the meeting of the Livingston Educational Service Agency Board of Education at 6:00 p.m. on Wednesday, October 11, 2023 at the Livingston Educational Service Agency Education Center, 1425 W. Grand River, Howell, Michigan.

A. Pledge of Allegiance

B. Roll Call

Present were:

Board Members: President Loy
Vice President Cortez
Secretary Fryer
Treasurer Kaiser
Trustee Jankowski

LESA Staff: Cary Adams, Doug Haseley, Dr. Michael Hubert, Alice Johnson, Judy Paulsen, Michelle Radcliffe, AJ Scherrer, Jonathan Tobar (participated via Zoom) Melissa Usiak, Laura Walters, Stephanie Weese

Guests: Nick Kossaras

C. Approval of Agenda

It was moved by Fryer and seconded by Jankowski to approve the agenda as presented.

The motion carried unanimously.

Following a brief discussion, Cortez moved and Kaiser seconded the motion to remove the retreat from the agenda.

The motion carried unanimously.

2. Call to the Public/Correspondence

The President asked if anyone wished to speak on any items or had received correspondence.

There was no correspondence and no public comment at this time.

3. Approval of Consent Agenda

It was moved by Kaiser and seconded by Cortez to approve the Consent Agenda as presented.

A roll call vote was taken. Kaiser voted YES, Cortez voted YES, Jankowski voted YES, Fryer voted YES, and Loy voted YES.

The motion carried unanimously.

A. Superintendent's Recommendations

B. Personnel Board Report

The Personnel Board Report of September 30, 2023 was presented for approval.

C. Approval: Financial Information

The following financials were presented for approval:

- Check Register of September 2023
- Purchase Card Transactions of September 2023
- ACH Report of September 2023

D. Approval: Minutes

The following minutes were presented for approval:

- Regular Board Meeting of September 13, 2023

4. Presentation(s)

A. Dr. Hubert introduced Nick Kossaras from Maner Costerisan, and Nick presented the 2022-2023 audit report.

B. Jonathan Tobar and Melissa Usiak shared their 2023-2024 Center for Leadership and Learning Work Plan, and answered questions from the Board.

C. Dr. Hubert introduced Alice Johnson and Cary Adams, who shared School Bus Inspection Results from 2022-2023. They also shared their 2023-2024 Action Plan.

5. Action Item(s)

A. Audit Acceptance

In compliance with Michigan Law MCL 141.421-424, the Agency is required to have an annual financial audit.

The 2022-2023 audit was presented by the accounting firm Maner Costerisan.

It was moved by Jankowski and seconded by Kaiser that the Board accept the 2022-2023 audit as presented.

The motion carried unanimously.

B. Principal Appreciation Month Resolution

October is nationally recognized as National Principals Month. It recognizes all the elementary and secondary school principals who dedicate their knowledge and abilities all year long. This resolution is brought forth as an effort for our agency to acknowledge the essential role that principals play in making Livingston County schools great. Principals are among the hardest working, yet often least recognized individuals in education. We honor these unsung heroes in each of our local districts and PSA's for their tireless efforts in helping drive the educational excellence in our schools.

It was moved by Cortez and seconded by Jankowski that the Board approve the resolution in support of National Principals Month.

The motion carried unanimously.

C. Interagency Cash Transfer Agreement (ICTA) Approval

As a result of this Interagency Cash Transfer Agreement with Michigan Rehabilitation Services, students within Livingston County receive employment related experiences and connections with the community to enhance and improve the provision of Vocational Rehabilitation services. Please see the attached chart for a summary of the activities eligible students had the opportunity to participate over the course of the 2023-2024 school year.

It was moved by Kaiser and seconded by Fryer that the Board approve payment of invoice from Michigan Rehabilitation Services in the amount of \$137,205 for the Agency contribution to the Interagency Cash Transfer Agreement. As a result of this Agreement, Livingston County students will receive access to \$508,166.67 in purchased services.

A roll call vote was taken. Kaiser voted YES, Fryer voted YES, Jankowski voted YES, Cortez voted YES, and Loy voted YES.

The motion carried unanimously.

7. Report(s)

A. Superintendent's Report

Dr. Hubert:

- Expressed his appreciation for the team that participated in the recent Alzheimer’s Walk.
- Shared that the Hope Squad made a presentation to the State Board of Education Tuesday, and it was well received.
- Provided an update on the monthly mental health series for parents, which is funded by Rotary. Sessions will be recorded, and the plan is to have consistent meeting times next year to more easily accommodate parent schedules. Local districts are assisting with scheduling and with promotion.
- Shared an update on cybersecurity within the Agency.
- Reported the energy report is not yet available.
- Shared information on a school infrastructure and energy study.
- Reported that there will be a literacy presentation at the November meeting, and most of the administrators and supervisors will be in attendance.

8. Board Discussion

Kaiser commented that he thoroughly enjoyed the Alzheimer’s Walk and the opportunity to interact with staff at a casual event.

Cortez gave a shout out to Michelle Radcliffe and the building trades class. The most recent house they built sold for \$535,000. He also encouraged everyone to participate in their upcoming open house.

9. Adjournment

President Loy declared the meeting adjourned at 7:49 p.m.

Respectfully submitted,

Harold E. Fryer
Secretary

HEF/jp