



MINUTES

Regular Meeting of December 14, 2022

1. Call to Order

President Loy called to order the meeting of the Livingston Educational Service Agency Board of Education at 6:17 p.m. on Wednesday, December 14, 2022 at the LESA Education Center, 1425 W. Grand River, Howell, Michigan.

A. Pledge of Allegiance

B. Roll Call

Present were:

Board Members: President Loy
Vice President Cortez
Treasurer Kaiser
Secretary Fryer

LESA Staff: Nicolette Cheff, Jenn Damon, Doug Haseley, Dr. Michael Hubert, Alice Johnson, Judy Paulsen, Michelle Radcliffe, Laura Walters, Stephanie Weese, Lynn Watkins

Absent was:

Board Member(s): Trustee Jankowski

C. Approval of Agenda

It was moved by Cortez and seconded by Fryer to approve the agenda as presented.

The motion carried unanimously.

2. Call to the Public/Correspondence

The President asked if anyone wished to speak on any items or had received correspondence.

There was no correspondence or public comment at this time.

3. Approval of Consent Agenda

It was moved by Kaiser and seconded by Cortez to approve the Consent Agenda as presented.

A roll call vote was taken. Kaiser voted YES, Cortez voted YES, Fryer voted YES, Loy voted YES, and Jankowski was ABSENT.

The motion carried unanimously.

A. Superintendent's Recommendations

015-022-023

The Board approve the following overnight travel:

Dr. Michael Hubert, Circuit Court Hearing, Cincinnati, OH, January 24-25, 2023

B. Personnel Board Report

The Personnel Board Report of November 30, 2022 was presented for approval.

C. Approval: Financial Information

The following financials were presented for approval:

- Check Register of October, 2022
- Purchase Card Transactions of October, 2022
- ACH Report of October, 2022

D. Approval: Minutes

The following minutes were presented for approval:

- Regular Board Meeting of November 9, 2022

4. Presentations

A. Student Mental Health Update – 31n

Doug Haseley shared an update on the 31n grant and then introduced Lynn Watkins and Nicolette Cheff, who shared information about the services they provide. Dr. Hubert also shared that he serves on a countywide committee that recently commented on how much they appreciate our staff.

B. Learning Forward National Conference Presentation Briefing

Doug Haseley reported on the presentation he and his team gave at the Learning Forward National Conference in Nashville recently.

C. Association for Career and Technical Education Presentation Briefing

Michelle Radcliffe reported on the Association for Career and Technical Education Conference held in Las Vegas recently. Laura Saline was a finalist for a national CTE award, and our CTE team also presented at the conference.

5. Information Item(s)

A. Communication Plan Update

The updated Communication Plan was presented, and questions were answered by Dr. Hubert and Jenn Damon.

6. Action Item(s)

A. Appointment of LETAA Negotiation Team

The LETAA bargaining agreement has an expiration date of June 30, 2023. The administration is recommending the following individuals to serve on the Board of Education's team to negotiate successor agreement:

- Stephanie Weese, Assistant Superintendent for Administrative Services
- Douglas Haseley, Assistant Superintendent for Special Education
- Kris Resseguie, Director of LESA Special Education Programs
- Laura Walters, Finance & Budget Director
- Laurie Spadoni, Director of Human Resources – Chief Spokesperson

It was moved by Cortez and seconded by Kaiser that the Board approve the LETAA negotiation team as presented and that the negotiating team have the complete power and authority to take all steps related to collective bargaining under the Public Employee Relations Act with the exception of the ratification of any tentative agreement.

The motion carried unanimously.

B. Appointment of LIPSA Negotiation Team

The LIPSA bargaining agreement will expire on June 30, 2025. The administration is recommending the following individuals to serve on the Board of Education's team to facilitate labor discussions and agreements.

- Stephanie Weese, Assistant Superintendent for Administrative Services – Chief Spokesperson
- Douglas Haseley, Assistant Superintendent for Special Education
- Carie Cowger, Director of Special Education for Pinckney
- Laura Walters, Finance & Budget Director
- Laurie Spadoni, Director of Human Resources

It was moved by Kaiser and seconded by Fryer that the Board approve the LIPSA negotiations team as presented and that the negotiating team have the complete power and authority to take all steps related to collective bargaining under the Public Employee Relations Act with the exception of ratification of any tentative agreement

The motion carried unanimously.

C. 2022-2023 Budget Amendment

As required by the State of Michigan, the 2022-2023 Budget is presented for amendment by the Board of Education. This amendment is intended to update the budget based on more current financial information than was known in the spring of 2022 when the budget was adopted.

It was moved by Kaiser and seconded by Cortez that the Board approve the attached General Appropriation Resolution.

A roll call vote was taken. Kaiser voted YES, Cortez voted YES, Fryer voted YES, Loy voted YES, and Jankowski was ABSENT.

The motion carried unanimously.

D. Board Member Professional Development – ACTE Conference

Several professional development opportunities are available each year for Board members. At the June 9, 2022 meeting, the Board approved attendance at the AESA Conference November 30-December 2 in Atlanta, GA. In July 2022 Dr. Hubert shared with the Board that Laura (Hoehn) Saline, College and Career Readiness Coordinator, is one of four people being considered for a national award, and the award will be presented at the ACTE Conference in Las Vegas in late November. He suggested that Board members consider attending the ACTE Conference in support of Laura and the CTE department rather than attending the AESA Conference this year.

It was moved by Cortez and seconded by Kaiser that the Board of Education approve attendance of interested Board members at the ACTE Conference in Las Vegas, NV November 30-December 3, 2022 in support of the CTE department.

The motion carried unanimously.

7. Reports

Superintendent's Report

Dr. Hubert:

- Commented on the decorations around the Agency, and expressed his appreciation to Merribeth Tognetti for making the Agency feel warm and welcoming.
- Shared that some Cabinet members are absent due to illness and family commitments.
- Expressed appreciation to the Board members for attending the ACTE conference and supporting our staff.
- Reported on Adult Transition updates.

- Reported interviews for the Assistant Superintendent position have gone well, and he hopes to have someone in place to work with Sean LaRosa throughout the spring.
- Reported there is a lot of stress in classrooms and he is encouraging staff to take a break from their email during the Christmas break.

8. Board Discussion

A. ACTE Conference Report

Fryer and Loy reported that their primary objective in attending this conference was to support our staff, and that they enjoyed this opportunity. They were impressed with our staff presentation, and overall it was a great experience.

B. Dr. Hubert shared results of the Board survey, and the Board discussed scheduling another retreat for further discussion.

9. Adjournment

It was moved by Cortez and seconded by Fryer to adjourn the meeting.

Loy declared the meeting adjourned at 7:57 p.m.

Respectfully submitted,

Harold E. Fryer
Secretary

HEF/jp