



MINUTES

Regular Meeting of January 11, 2023

1. Call to Order

President Loy called to order the meeting of the Livingston Educational Service Agency Board of Education at 6:00 p.m. on Wednesday, January 11, 2023 at the LESA Education Center, 1425 W. Grand River, Howell, Michigan.

A. Pledge of Allegiance

B. Roll Call

Present were:

Board Members: President Loy
Vice President Cortez
Treasurer Kaiser
Secretary Fryer
Trustee Jankowski

LESA Staff: Jenn Damon, Doug Haseley, Dr. Michael Hubert, Michelle Hutchison (via Zoom), Alice Johnson, Ted Kroll, Sean LaRosa, Judy Paulsen, Michelle Radcliffe, Jonathan Tobar, Stephanie Weese (via Zoom)

Guest(s): Chad Braun, Corey Braun, Travis Brock, Angela Dorais, Megan Groat, Dennis Mauch, Steve Massie, Eric Schrock, Judith Schultheiss, Ronald Schultheiss, Melissa Marie Usiak, Scott Votava, Alicia Ward, Kaitlyn Ward, Karen Ward, Michael Ward

C. Approval of Agenda

It was moved by Kaiser and seconded by Cortez to approve the agenda as presented.

The motion carried unanimously.

2. Call to the Public/Correspondence

The President asked if anyone wished to speak on any items or had received correspondence.

Dr. Hubert welcomed our guests and introduced Melissa Usiak and her parents.

3. Approval of Consent Agenda

It was moved by Kaiser and seconded by Cortez to approve the Consent Agenda as presented.

A roll call vote was taken. Kaiser voted YES, Cortez voted YES, Fryer voted YES, Jankowski voted YES, and Loy voted YES.

The motion carried unanimously.

A. Superintendent’s Recommendations

016-022-023

The Board approve the following overnight travel:

Dr. Michael Hubert, AASA Conference, San Antonio, TX, February 14-18, 2023

017-022-023

The Board approve entering into contract with Down on the Farm for the 2022-2023 school year to provide Great Start Readiness Program Services to 17 4-year-olds for an amount not to exceed \$135,328.50.

018-022-023

The Board approve entering into contract with Fowlerville Community Schools for the 2022-2023 school year to provide Great Start Readiness Program Services to 30 4-year-olds for an amount not to exceed \$238,815.

B. Personnel Board Report

The Personnel Board Report of December 31, 2022 was presented for approval.

C. Approval: Financial Information

The following financials were presented for approval:

- Check Registers of November & December, 2022
- Purchase Card Transactions of November, 2022
- ACH Reports of November & December, 2022

D. Approval: Minutes

The following minutes were presented for approval:

- Regular Board Meeting of December 14, 2022

E. Approval: Superintendent’s Reimbursement of Expenses

4. Presentations

A. Corey Braun Graduation from Adult Education Program

Dr. Hubert introduced Ted Kroll, who then introduced Corey Braun, an adult education student from Hartland who completed his classes and graduated just before Christmas. Corey thanked everyone for their support and encouragement. The Board congratulated him on his success.

B. Howell Student Hope Squad

Dr. Hubert introduced Jonathan Tobar, who in turn introduced Eric Schrock. Mr. Schrock thanked the Board for supporting the 31n program and Hope Squad, and shared that many students have benefitted from the program. Michelle Hutchison joined the meeting virtually, and shared how meaningful the program is to our students. Mr. Schrock introduced Kaitlyn Ward, and Kaitlyn shared her story of involvement with the Hope Squad and what it has meant to her.

C. Early Childhood Math Essentials – Update and Review of Outcome Data

Sean LaRosa provided updates on Early Childhood Math Essentials and answered questions from the Board.

D. School Board Appreciation Month

Mike thanked the Board for their support of staff and all that they do for our students. Cabinet members shared items from students in their respective departments, and expressed appreciation to the Board. Board members thanked everyone for everything they do to make LESA a success.

5. Information Item(s)

A. Technology Equipment Purchase

An RFP was issued for the replacement of all UPS (battery backup) units in the Education Center, Pathway Building, and Specialized Transportation Building. These UPS units provide backup power and protection for all of the server and network equipment at these locations.

One vendor responded to the RFP, so the awarded vendor is Vector Technology Group with a total cost of the proposal being \$18,322. This price includes 12 UPS units, network cards for those units, and the installation of all equipment. This was a USF E-Rate bid so up to 50% of the total cost will be reimbursed.

6. Action Item(s)

A. Superintendent Appointment to MILAF Board of Trustees

The Michigan Liquid Asset Fund (MILAF) Board of Trustees recently took action to appoint Dr. Hubert as a trustee. In order for the appointment to be official, the LivingstonESA Board of Education must authorize Dr. Hubert to serve as MILAF trustee. This appointment is to fill a vacancy, and will be up for re-election on February 7, 2023. If re-elected, Dr. Hubert will serve a three-year term.

It was moved by Cortez and seconded by Fryer that the Board approve the appointment of Dr. Hubert to the MILAF Board of Trustees.

The motion carried unanimously.

7. Reports

Superintendent's Report

Dr. Hubert:

- Shared a thank you note from the LIPSA Union representatives for the recent incentive.
- Stated that the Board Retreat on February 1 may possibly meet at the new ATS location on Latson Road.
- Reported that the superintendents met and would like to resume holding the LCASB Annual Meeting, with Dr. Horacio Sanchez as the guest speaker. We will also resume rotation of the meeting between districts, with Fowlerville hosting the April 19, 2023 event.
- Reported he will be at the MASA Midwinter Conference in Kalamazoo next week.
- Reported he will be attending the Federal 6th Circuit Court hearing in Cincinnati January 25 as part of the Head Start vaccine requirement case.
- Shared that the superintendents met at Cleary University recently, and the principals will be meeting there January 26. We hope to have counselors meet there soon as well, as we continue to build relationships and increase awareness of the opportunities Cleary has to offer.
- Shared information on the Spanish Immersion program that Jonathan Tobar has helped develop for Kindergarten and first grade students. The program will start in the Fall of 2023.
- Shared the Alt+Shift draft video explaining why systemic change is successful. The video included Dr. Hubert and Doug Haseley.

8. Board Discussion

Board photos will be taken ahead of the Board Retreat on February 1, 2023.

Loy and Fryer are planning to attend the NSBA Conference in April.

9. Adjournment

Loy declared the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Harold E. Fryer
Secretary

HEF/jp