



Livingston
**EDUCATIONAL
SERVICE** Agency

MINUTES

Regular Meeting of March 9, 2022

1. Call to Order.

President Loy called to order the meeting of the Livingston Educational Service Agency Board of Education at 6:01 p.m. on Wednesday, March 9, 2022 at the LESA Education Center, 1425 W. Grand River, Howell, Michigan.

A. Pledge of Allegiance

B. Roll Call

Present were:

Board Members: President Loy
Vice President Cortez
Treasurer Kaiser
Secretary Fryer
Trustee Jankowski – joined via Zoom

LESA Staff: Jenn Damon, Doug Haseley, Laura Hoehn, Dr. Michael Hubert, Alice Johnson, Sean LaRosa, Judy Paulsen, Michelle Radcliffe, Jonathan Tobar, Laura Walters, Stephanie Weese

C. Approval of Agenda

It was moved by Kaiser and seconded by Cortez to approve the agenda as presented.

A roll call vote was taken. Kaiser voted YES, Cortez voted YES, Fryer voted YES, Jankowski voted YES, and Loy voted YES.

The motion carried unanimously.

2. Call to the Public/Correspondence.

The President asked if anyone wished to speak on any items or had received correspondence.

There was no correspondence or public comment at this time.

3. Approval of Consent Agenda

It was moved by Cortez and seconded by Kaiser to approve the Consent Agenda.

A roll call vote was taken. Cortez voted YES, Kaiser voted YES, Jankowski voted YES, Fryer voted YES, and Loy voted YES.

The motion carried unanimously.

A. Personnel Board Report

The Personnel Board Report was presented for approval.

B. Approval: Financial Information

The following financials were presented for approval:

- Check Register of January 2022
- Purchase Card Transactions of January 2022

C. Approval: Minutes

The following minutes were presented for approval:

- Regular Board Meeting of February 9, 2022

4. Presentation(s)

A. A Talking is Teaching Campaign update was provided by Sean LaRosa.

B. Michelle Radcliffe introduced Laura Hoehn, who shared information on Career Education using Xello.

5. Action/Discussion Items

A. Common School Calendar and Agency Calendar of Operations

The Agency is required under the provisions of MCL 380.1284a to develop a common school calendar for at least the next 5 school years in cooperation with its constituent districts. The attached calendar represents the recommendation of the Superintendent after working with the constituent district superintendents.

Additionally, the Agency has historically adopted a calendar of operations from which all other employee work calendars are created. The attached Agency calendar of operations is recommended by the Superintendent for implementation in the 2022-23 academic year.

It was moved by Fryer and seconded by Jankowski that the Board of Education approve the common school calendar and the Agency calendar of operations as presented.

A roll call vote was taken. Fryer voted YES, Jankowski voted YES, Cortez voted YES, Kaiser voted YES, and Loy voted YES.

The motion carried unanimously.

It was moved by Kaiser and seconded by Cortez that the Board approve Items 5.B, 5.C., and 5.D. as presented.

A roll call vote was taken. Kaiser voted YES, Cortez voted YES, Fryer voted YES, Jankowski voted YES, and Loy voted YES.

The motion carried unanimously.

B. Head Start/GSRP Eligibility Priority Criteria, Selection Process for Placing Children and Proposed Program Locations

Each year Livingston ESA Early Childhood Programs review the criteria for placing children in our Head Start and GSRP classrooms throughout the county. As required by the Head Start program, the following Early Childhood documents are presented for approval by the Board of Education:

- 2022-2023 Eligibility Priority Criteria
- 2022-2023 Selection Process for Placing Children
- 2022-2023 Proposed Program Locations

C. Head Start/GSRP Strategic Plan with Program Goals and Areas of Strength

In 2019 the Livingston ESA Head Start and GSRP Early Childhood Programs began a new five-year improvement cycle focused on improving child outcomes and supporting staff capacity in order to positively impact child outcomes. As required by the Head Start program, the following Early Childhood documents are presented for approval by the Board of Education:

- 2022-2023 5-Year Strategic Plan updated with Program Goals
- 2022-2023 Areas of Strength
- 2022-2023 Professional Learning Guide with T/TA Budget Narrative

D. Approval of Head Start/GSRP Annual Report

Each year Livingston ESA Early Childhood Programs complete an Annual Report. As required by the Head Start program, the following Early Childhood document was presented for approval by the Board of Education:

- 2022-2023 Early Childhood Annual Report

E. Specialized Transportation Van Purchase

The Agency currently owns two vans for the main purpose of providing transportation for homeless students. When the vans are not being used for that purpose, they can be used for other transportation needs. This year, one of the vans is dedicated to transporting one student to the Michigan School for the Deaf located in Flint. With only one van available for coordinating homeless student transportation, we cannot fulfill all of the transportation requests. Purchasing an additional van will give the opportunity to provide transportation for homeless students as needed.

Capital Project funds will be used for the purchase, allowing for maximum flexibility in the usage of the van.

The State of Michigan’s MiDeal purchasing program will be used for the pricing and purchase of the van.

It was moved by Kaiser and seconded by Jankowski that the Board approve the purchase of one van from Gorno Ford for an amount not to exceed \$45,000 to be used for transportation of homeless students.

A roll call vote was taken. Kaiser voted YES, Jankowski voted YES, Fryer voted YES, Cortez voted YES and Loy voted YES.

The motion carried unanimously.

6. Reports

A. Dr. Hubert:

- Shared that Friday is Job Shadow Day and that county government is participating this time. 94 students are scheduled to participate.
- Shared that Dave Campbell announced his retirement today effective June 30, 2022
- Reported there are no big changes in state budget at this time.
- Provided an update on Head Start vaccination litigation status.

7. Budget Work Session

Laura Walters and Stephanie Weese shared 2022-2023 budget information and answered questions from the Board.

8. Board Discussion

President Loy asked about the possibility of an update on literacy data with adult transition students. She also reported that she and Mr. Fryer will be attending the NSBA conference in San Diego in April.

9. Adjournment

It was moved by Kaiser and seconded by Jankowski to adjourn the meeting.

Loy declared the meeting adjourned at 7:43 p.m.

Respectfully submitted,

Harold E. Fryer
Secretary

HEF/jp