

Livingston ESA 2021 Web Reporting

A. General Information	
<p>The Livingston ESA serves as the central support system for all public, charter and non-public schools that operate within the Agency. There are 56 other Educational Service Agencies (ESAs) Intermediate School Districts (ISDs) or Regional Education Service Agencies (RESAs) in the state of Michigan. No two are exactly alike. Each bases its work on the specific needs of its constituent school districts. All offer leadership, programs, and services in the areas of instruction, career and technical education, special education, technology, and business related functions.</p>	
	FY 2020-2021
Total Budget (Final Expenditures for the Fiscal Year - All Governmental Funds)	\$ 69,039,927
Pupils (Combined LEA and ISD Membership as of August, 2021)	27,667.72
ISD Employees (Paid Employees as of June, 2021 REP Submission as reported at MI School Data)	588
Constituent Districts (5), PSAs (4) , Nonpublic Schools (10)	19

B. Travel Information - Fiscal Year Ending 2021		
<p>As ISDs seek to provide leadership, programs and services to their constituents, staff seek out best practices, gain state and national educational perspectives, gather knowledge and skill levels that reflect the latest trends, innovations and challenges. This requires more travel to conferences and trainings than you would typically experience in a K-12 school district. Individual board member's and/ or administrator's travel expenses that exceed \$3,000.00, in a combination of the designated areas, are shown below.</p>		
Livingston Educational School District (47000)		
Name of person:		
FY 2021 total cost of air fare		
FY 2021 total cost of overnight lodging		
FY 2021 total cost of car rental		
FY 2021 total cost of meals		
Dates	Purposes	Locations
N/A- no travel over \$3,000	N/A- no travel over \$3,000	N/A- no travel over \$3,000

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C. Contract Information

The Livingston ESA entered into a variety of contracts during the 2020-2021 fiscal year. Some of the contracts were entered into on behalf of county-wide services, while others were entered into as part of our annual processes to achieve cost containment efficiencies. The following represent those contracts in excess of \$100,000 and contracts in excess of \$25,000 that were not competitively bid.

Purpose and Subject Matter		Cost	Bid?	Signed by	Position
Brighton Area Fire Authority	CTE Program	\$50,000.00	No	M. Hubert	Superintendent
Brighton Institute of Cosmetology	CTE Program	\$52,300.00	No	M. Hubert	Superintendent
Cross Winds Aviation (Midwest Air)	CTE Program	\$43,222.78	No	M. Hubert	Superintendent
EduStaff	Educational Staffing & Substitutes	\$41,492.57	No	M. Hubert	Superintendent
Jessica Dale	Professional Services- WRAP	\$37,665.00	No	D Haseley	Assistant Superintendent for Special Education
LACASA	Home Visiting Program- Oversight & Administration of Services	\$113,789.63	No	R. Schutz	Great Start Livingston- Coordinator
Lansing Community College	CTE Program	\$166,660.87	No	M. Hubert	Superintendent
Livingston County Sheriff Office	Truancy & Literacy Services	\$50,004.00	No	M. Hubert	Superintendent
Michelle Sanbom	Professional Services- WRAP	\$24,580.00	No	D Haseley	Assistant Superintendent for Special Education
Michigan Interpreting	Professional Services	\$59,572.50	No	D Haseley	Assistant Superintendent for Special Education
Nancy Rennie	Early Childhood programs- Training and Technical assistance	\$34,066.13	No	C. Davies	Director Early Childhood Programs
Shery Bartholomew	Professional Services- WRAP	\$32,100.00	No	D Haseley	Assistant Superintendent for Special Education
Soliant Health	Professional Services	\$80,249.50	No	D Haseley	Assistant Superintendent for Special Education
Tyler Technologies Inc	Bus Routing Software & Support	\$55,222.89	No	M. Hubert	Superintendent
Washtenaw Community College	CTE Program	\$115,979.00	No	M. Hubert	Superintendent
WAY Program	Online curriculum	\$105,700.00	No	M. Hubert	Superintendent
WorkSkills	Custodial Services	\$127,479.00	No	T. Zigman	Assistant Superintendent for Administrative Services
Wayne RESA	Computer service fees- County Consortium	\$550,168.08	No	M. Hubert	Superintendent
Clearly University	CTE Program	\$33,600.00	No	M. Hubert	Superintendent
The Flippen Group	Professional Services - Training	\$49,000.00	No	D. J. Tobar	Assistant Superintendent for Secondary Learning
Livingston County EMS	CTE Program	\$40,000.00	No	M. Hubert	Superintendent
Mediscan Inc	Professional Services	\$55,895.00	No	M. Hubert	Superintendent
Michigan Rehabilitation Services	ICTA- Vocational Rehabilitation services	\$138,579.00	No	D Haseley	Assistant Superintendent for Special Education
Corrigan Oil Co	Fuel	\$650,167.20	Yes	S. Weese	Assistant Superintendent for Administrative Services

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E. Salary, Expense Account, & Supplemental Compensation Information

The Livingston ESA employees with the highest compensation package are disclosed as required. Using the number of Livingston ESA employees as reported above as the basis for calculating the top 3%, the top twenty people are disclosed. Supplemental compensation includes items such as auto allowance, board paid 403(b), tuition reimbursement, and payout of unused vacation days.

Employee	Contract Amount	Exp. Acct.	Reimb. Exp.	Suppl. Comp.
SUPERINTENDENT	\$175,138.00			\$22,868.00
ASSISTANT SUPERINTENDENT FOR SPECIAL EDUCATION	\$137,103.00			\$14,603.00
ASSISTANT SUPERINTENDENT FOR SECONDARY LEARNING	\$127,987.00			\$13,698.00
ASSISTANT SUPERINTENDENT FOR EARLY LEARNING	\$127,987.00			\$12,443.00
ASSISTANT SUPERINTENDENT FOR ADMINISTRATIVE SERVICES	\$122,049.00			\$13,700.00
EXECUTIVE DIRECTOR FOR CAREER DEVELOPMENT	\$120,424.00			\$11,059.00
DIRECTOR OF SPECIAL EDUCATION	\$117,842.00			\$10,473.00
DIRECTOR OF SPECIAL EDUCATION	\$117,274.00			\$5,599.00
PROGRAM IMPROVEMENT AND ACCOUNTABILITY	\$117,274.00			\$1,000.00
DIRECTOR OF SPECIAL EDUCATION	\$117,274.00			\$5,599.00
DIRECTOR OF SPECIAL EDUCATION	\$117,274.00			\$5,599.00
DIRECTOR OF SPECIAL EDUCATION	\$117,274.00			\$1,000.00
DIRECTOR OF SPECIAL EDUCATION	\$109,477.00			\$5,293.00
EXECUTIVE DIRECTOR OF TRANSPORTATION	\$106,657.00			\$16,582.00
DIRECTOR OF EARLY CHILDHOOD SPECIAL EDUCATION	\$102,197.00			\$1,000.00
SCHOOL SOCIAL WORKER	\$95,551.00			\$4,497.00
SCI PROGRAM TEACHER	\$92,235.00			\$1,000.00
SCI PROGRAM TEACHER	\$90,117.00			\$1,000.00
ASSISTANT DIRECTOR OF SPECIAL ED	\$89,536.00			\$4,511.00
PROGRAM CONSULTANT ASD	\$87,976.00			\$1,250.00

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F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks

The Livingston ESA does not operate any Fiber Optic or Cable Equipment and Operating System Software for Fiber Optic or Cable Equipment Networks that require disclosure.

G. Public Relations, Polling, Lobbying, and Legal Services

The Livingston ESA incurred legal services in the normal course of conducting business. Most of the legal assistance incurred was for the complex legal area of special education and for the review of legal agreements prior to approval by Agency staff or the Board of Education.

Vendor	Services	Amount
Thrun Law Firm	Legal	\$ 10,668
Miller Johnson Snell & Clummiskey PLC	Legal	\$ 2,613
Lusk Alberston PLC	Legal	\$ 1,446
Dean & Fulkerson PC	Legal	\$ 5,608
Clark Hill PLC	Legal	\$ 525
Butler Law Group PC	Legal	\$ 3,896
Karoub Associates	Lobbyist	\$ 11,500

H. IRS Tax Form 1099s in Excess of \$25,000

The Livingston ESA issues the federal income tax form 1099 on an annual basis. Those 1099's issued for calendar year 2020 in excess of \$25,000 are disclosed below.

Name	Amount	Project's)	Services
Down on the Farm Child Care Home LLC	\$77,794.66	Great Start Readiness Program	Early Childhood Education
The Flippen Group, LLC	\$74,000.00	Professional Services	Professional Services
Midwest Air, LLC DBA Crosswinds Aviation	\$54,073.45	Career Tech	Contracted Instruction
Soliant Health	\$46,460.50	Professional Services	Professional Services
Jessica Dale	\$36,085.03	Professional Services	Professional Services
Maner Costerisan PC Suite 1	\$35,500.00	Audit	Audit
Abovo Visual Communications	\$32,863.38	Agency branding	Marketing & Communication
Sherry A Bartholomew	\$31,982.50	Professional Services	Professional Services
Nancy Rennie	\$29,884.05	Professional Services	Professional Services

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I. Certain ISD Expenditures

The Livingston ESA employees administrative staff for (1) the primary operations of the Livingston ESA and (2) the operation of County-Wide and Local District special education programs. The Livingston ESA employees the administrative staff necessary to operate the local district special education programs as a means to maximize the reimbursement to Livingston County for the administrative costs associated with operating special education programs. However, those costs are reported under the "226 - Supervision and Direction of Instructional Staff" function codes. According to the Michigan Department of Education Guidelines, to achieve consistency in reporting those costs are excluded. The administrative costs that are included are for both the general education fund and the special education fund as categorized in the "230 - General Administration" and "240 - School Administration" function codes.

	\$ Amount	% of Budget
Administrative costs	\$ 1,483,047	2.15%
Public Relations, surveys, polling, lobbying legal fees	\$ 36,256	0.05%

J. Motor Vehicle Expenses

The Livingston ESA operates programs on a county-wide basis for Special Education as well as Head Start. Accordingly, vehicles are required to provide maintenance and food service for those programs. Additionally, the Livingston ESA operates a county-wide transportation system for Special Education. Maintenance vehicles are required to provide on-road repair services for those school buses operated by the Livingston ESA. Personal use of Livingston ESA vehicles is strictly prohibited.

Motor Vehicles			Purpose
1997	GMC Sierra	Pickup	Maintenance/Operations
2010	Ford SRW Super Duty	Pickup	Maintenance/Operations
2012	GMC	Van	Maintenance/Operations
2014	Ford Econoline Van	Van	Homeless Van
2015	Ford SRW Super Duty	Pickup	Transportation
2016	Ford SRW Super Duty	Pickup	Maintenance/Operations
2016	Savana	Van	Maintenance/Operations
2019	Ford Transit Van	Van	Homeless Van