



## **MINUTES**

Regular Meeting of October 13, 2021

- 1. Call to Order.** President Loy called to order the meeting of the Livingston Educational Service Agency Board of Education at 6:00 p.m. on Wednesday, October 13, 2021 at the LESA Education Center, 1425 W. Grand River, Howell, Michigan.

A. Pledge of Allegiance

B. Roll Call

Present were:

Board Members: President Loy  
Vice President Cortez  
Treasurer Kaiser  
Secretary Fryer

LESA Staff: Julie Bonanni, Kristen Capra, Pleasanna Carter, Jessica Dale, Jenn Damon, Doug Haseley, Dr. Michael Hubert, Judy Paulsen, Michelle Radcliffe, Jonathan Tobar, Laura Walters, Stephanie Weese – joined via Zoom

Guest(s): Dan Durci, Jason Kort, Nick Kossaras, Jack Penn, Stacy Penn

Absent was:

Board Member: Trustee Jankowski

C. Approval of Agenda

It was moved by Kaiser and seconded by Cortez to approve the agenda as amended with the removal of item 8, Superintendent's Evaluation.

The motion carried unanimously.

- 2. Call to the Public/Correspondence.** The President asked if anyone wished to speak on any items or had received correspondence.

There was no correspondence or public comment at this time.

**3. Approval of Consent Agenda**

It was moved by Kaiser and seconded by Cortez to approve the Consent Agenda.

A roll call vote was taken. Kaiser voted YES, Cortez voted YES, Fryer voted YES, Loy voted YES, and Jankowski was ABSENT.

The motion carried unanimously.

A. Superintendent's Recommendations

018-021-022

The Board approve entering into contract with Nutrition Network for the School Year 2021-2022 to provide Nutrition and CACFP Services to the Early Childhood Programs at an estimated cost of \$3,500.

019-021-022

The Board approve entering into contract with Pinckney Community Schools for the 2020-2021 school year to provide lunch to the children enrolled in the LESA Early Childhood Programs at a rate of \$2.50 per meal.

020-021-022

The Board approve entering into contract with Dr. Norine Tracy for the School Year 2020-2021 to provide Contracted Health Services to Head Start and Great Start Readiness children.

021-021-022

The Board approve entering into contract with Nancy Rennie, for the School Year 2021-2022 to provide Contracted Training and Technical Assistance to Great Start Readiness and Head Start programs at an amount not to exceed \$41,756.

022-021-022

The Board approve entering into contract with Childplus in the amount of \$13,750 as the online child data warehouse tool for the 2021-2022 school year.

023-021-022

The Board approve entering into contract with Ready Rosie in the amount of \$5,000 as the online Parent Curriculum tool for the 2021-2022 school year.

024-021-022

The Board approve entering into contract with Teachstone in the amount of \$750 as the online Classroom Assessment online tool for the 2021-2022 school year.

025-021-022

The Board approve the Head Start Budget Carry Over of \$196,222.51 for the purchase of one bus (previously approved purchase but bus will not be delivered prior to 6/30) and supplies

related to reorganization of department priorities (Literacy, Social Emotional Health, Staff Wellness, Inhouse meal preparations).

026-021-022

The Board approve the following overnight travel:

Dr. Michael Hubert, MASA Midwinter Conference, Grand Rapids, MI, January 19-21, 2022.

027-021-022

The Board approve the following overnight travel:

Dr. Michael Hubert, MAISA Summer Conference, Traverse City, MI, June 21-24, 2022.

B. Personnel Board Report

The Personnel Board Report was presented for approval.

C. Approval: Financial Information

The following financials were presented for approval:

- Check Register of August 2021
- Purchase Card Transactions of August 2021

D. Approval: Minutes

The following minutes were presented for approval:

- Regular Board Meeting of September 8, 2021

**4. Presentation(s).**

- A. Nick Kossaras was introduced and shared the audit information. He also answered questions from the Board and commented on what a great job our staff continue to do.
- B. Doug Haseley talked about Student Success and the Interagency Cash Transfer Agreement. He introduced Jack Penn, who shared what he has done in his jobs with the WRAP program and MRS. He also introduced his boss, Jason Kort, and talked about their work relationship. Jack's mother, Stacy, had an opportunity to share her views on Jack's work and education experiences.
- C. Kris Resseguie and Julie Bonanni provided an update on literacy initiatives in the Pathway programs.

**5. Action/Discussion Items**

A. 2020-2021 Audit Acceptance

In compliance with Michigan Law MCL 141.421-424, the Agency is required to have an annual financial audit.

The 2020-2021 audit will be presented by the accounting firm Maner Costerisan at the Board meeting.

It was moved by Fryer and seconded by Cortez that the Board accept the 2020-2021 audit as presented.

The motion carried unanimously.

B. Principal Appreciation Month Resolution

October is nationally recognized as National Principals Month. It recognizes all the elementary and secondary school principals who dedicate their knowledge and abilities all year long. This resolution is brought forth as an effort for our agency to acknowledge the essential role that principals play in making Livingston County schools great. Principals are among the hardest working, yet often least recognized individuals in education. We honor these unsung heroes in each of our local districts and PSA's for their tireless efforts in helping drive the educational excellence in our schools.

It was moved by Kaiser and seconded by Cortez that the Board approve the resolution in support of National Principals Month.

The motion carried unanimously.

C. Appointment of LIPSA Negotiation Team

The LIPSA bargaining agreement will expire on June 30, 2022. The administration is recommending the following individuals to serve on the Board of Education's team to facilitate labor discussions and agreements.

- Stephanie Weese, Assistant Superintendent for Administrative Services – Chief Spokesperson
- Douglas Haseley, Assistant Superintendent for Special Education
- Carie Cowger, Director of Special Education for Pinckney Community Schools
- Laura Walters, Finance & Budget Director
- Laurie Spadoni, Supervisor of Human Resources, Payroll and Benefits

It was moved by Cortez and seconded by Kaiser that the Board approve the LIPSA negotiations team as presented and that the negotiating team have the complete power and authority to take all steps related to collective bargaining under the Public Employee Relations Act with the exception of ratification of any tentative agreement.

The motion carried unanimously.

D. Appointment of LETAA Negotiation Team

The LETAA bargaining agreement has an expiration date of June 30, 2023. The administration is recommending the following individuals to serve on the Board of Education's team to negotiate successor agreement:

- Stephanie Weese, Assistant Superintendent for Administrative Services – Chief Spokesperson
- Douglas Haseley, Assistant Superintendent for Special Education
- Kris Resseguie, Director of LESA Special Education Programs
- Laura Walters, Finance & Budget Director
- Laurie Spadoni, Supervisor of Human Resources, Payroll and Benefits

It was moved by Kaiser and seconded by Cortez that the Board approve the LETAA negotiation team as presented and that the negotiating team have the complete power and authority to take all steps related to collective bargaining under the Public Employee Relations Act with the exception of the ratification of any tentative agreement.

The motion carried unanimously.

E. Summer Tax Resolution

In accordance with the Revised School Code, the Board must annually adopt a resolution to acknowledge its decision to impose summer taxes on an ongoing basis.

The Agency is required to forward a copy of the annual resolution and the resolution passed on December 14, 2005 to each city and/or township in which the Agency is located. The Agency must then request each city and/or township in which it is located to agree to collect the summer school property tax levy. Negotiations for the reasonable expenses for collection of the summer school property tax levy then follow.

It was moved by Cortez and seconded by Kaiser that the Board approve the annual summer tax resolution as presented and authorize the Superintendent to negotiate the reasonable expenses for collection of the summer property tax levy.

The motion carried unanimously.

F. Update to Designation of Legal Counsel

At the annual organizational meeting we designated those legal firms that the Agency will use throughout the year to appropriately represent its position on various matters.

On August 30, 2021, Janet Lanyon from Dean & Fulkerson retired. Janet provided a great service to LESA, and we are sad to see her go. With her retirement, we needed to find a firm that could fill that role. In July and August, we reached out to a few firms and decided that Kenneth Sachs from Bodman PLC would be a great fit. They have worked closely with Janet in the past and understand employee benefits as they relate to school districts.

**Bodman PLC:** special matters related to employee benefits.

It was moved by Kaiser and seconded by Fryer that the Board approve adding Bodman, PLC as legal counsel for LESA for the 2021-22 fiscal year.

The motion carried unanimously.

G. Beef for GSRP-Headstart

In accordance with Agency bylaws regarding conflict of interest, we are providing written disclosure and bringing this item to the Board for review and approval. The low bid was from Grostic Farms, which is co-owned by LESA employee Teresa Grostic.

The early childhood classroom food service program is now being provided in house by Agency staff. The program would like to buy beef from a local farm, and a request for quote process was used to gather the quotes. The program anticipates purchasing up to 40 pounds per month using Head Start and/or GSRP grant funds.

Quotes were received on September 13, 2021. The Quote tally sheet is attached for your review. As you can see, we received two viable quotes. The other two farms we contacted were not able to supply the beef as specified, but one of them did provide a per pound amount that we can use as a comparison.

It was moved by Kaiser and seconded by Cortez that the Board accept the quotes as presented and approve the purchase of a maximum of 40 pounds of beef per month from Grostic Farms at \$5.50 per pound for an amount not to exceed \$220 per month.

A roll call vote was taken. Kaiser voted YES, Cortez voted YES, Fryer voted YES, Loy voted YES, and Jankowski was ABSENT.

The motion carried unanimously.

H. First Impression Print & Marketing Purchase Approval – Head Start

This item was tabled until the November meeting.

I. Approval of Invoice for Interagency Cash Transfer Agreement with Michigan Rehabilitation Services (MRS)

As a result of this Interagency Cash Transfer Agreement with Michigan Rehabilitation Services, students within Livingston County receive employment related experiences and connections with the community to enhance and improve the provision of Vocational Rehabilitation services. Please see the attached chart for a summary of the activities eligible students had the opportunity to participate in over the course of the 2020-2021 school year.

It was moved by Kaiser and seconded by Fryer that the Board approve payment of invoice from Michigan Rehabilitation Services in the amount of \$150,828.20 for the Agency contribution to the Interagency Cash Transfer Agreement. As a result of this Agreement, Livingston County students will receive access to \$558,622.96 in purchased services.

A roll call vote was taken. Cortez voted YES, Fryer voted YES, Kaiser voted YES, Loy voted YES, and Jankowski was ABSENT.

The motion carried unanimously.

## **6. Reports**

A. Dr. Hubert:

- Reported there was a dumpster fire at Specialized Transportation today.
- Reported that the MAISA legislative committee meeting topic was 21<sup>st</sup> Century Learning.
- Shared a COVID update and discussed the impact of quarantine.

## **7. Board Discussion**

Kaiser asked about current legislation regarding cameras on buses and Dr. Hubert provided updated information.

Loy commented on problems with the supply chain for food in schools and questioned whether there is anything we can do for them.

## **8. Superintendent's Quarterly Evaluation – Closed Session**

This item was removed from the agenda.

## **9. Adjournment.**

It was moved by Kaiser and seconded by Cortez to adjourn the meeting.

Loy declared the meeting adjourned at 7:44 p.m.

Respectfully submitted,

Harold E. Fryer  
Secretary

HEF/jp