



Notice of Board of Education Regular Board Meeting

LESA Education Center

1425 W. Grand River, Howell, MI 48843

August 11, 2021

6:00 p.m.

LESA Board Minutes are located at the LESA Education Center, 1425 W. Grand River, Howell, MI 48843, 517-546-5550.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the Agency's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Upon request to the Superintendent, the Agency shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

WELCOME!

The Livingston Educational Service Agency (LESA) Board of Education encourages parents, students, staff members, community members, and other interested parties to attend Board meetings. The Board represents the public and makes decisions regarding the educational practices of LESA.

THE BOARD OF EDUCATION

The Board of Education is elected biennially on the first Monday in June by a body composed of one representative of the board of each constituent district. The Board is made up of five members, each elected for a six-year term. These terms are staggered to ensure that there will always be experienced individuals serving on the Board. Board members elect a president, vice-president, secretary, treasurer, and trustee for one-year terms at their Organizational Meeting. The regular meeting dates for the remainder of the year are also set at the Organizational Meeting.

SUPERINTENDENT OF SCHOOLS

The Superintendent is appointed by the Board as its chief administrative officer. The Board delegates to the Superintendent the authority, and charges him/her with the responsibility to implement its policies; to establish necessary procedures and regulations to carry out its policies; and conduct the active administration of its educational programs. The Superintendent also acts as advisor to the Board and keeps board members informed of the needs and progress of the LESA and its constituent districts.

BOARD MEETINGS

Regular and special meetings of the Board of Education are open to the public and the news media. The Board of Education can act officially only at a public meeting when there are three or more members present. No member of the Board has the authority to act in the name of the Board outside of a legally constituted meeting.

The Board of Education may recess a regular or special meeting to meet privately in executive session to discuss only those matters permitted by statute. No official action may be taken in executive session.

THE ORDER OF BUSINESS

The order of business for all official meetings of the Board of Education shall be as follows:

1. Call to Order
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Approval of Agenda
2. Call to the Public and Correspondence
3. Consent Agenda Approval
 - A. Superintendent's Recommendations
 - B. Personnel Board Report
 - C. Financial Reports
 - D. Minutes
 - E. Superintendent's Reimbursement of Expenses (Quarterly)
4. Special Presentation(s)
5. Information Items
6. Action/Discussion Items
7. Reports
 - A. Superintendent's Report
8. Board Discussion
9. Adjournment

Any person may address the Board under the agenda item "Call to the Public" without giving prior notice to the Board. After being recognized by the Chair, he/she must state his/her name and identify the topic on which he/she wishes to address the Board. Such an address may not require more than three (3) minutes. If the Chair wishes, additional time may be granted. The Chair may also permit persons to address the Board at other times during the meeting.

All meetings will be held in the Education Center of the LESA, 1425 West Grand River Avenue, Howell, Michigan at 6:00 p.m. unless otherwise noted:

- July 14, 2021 – Regular Meeting
- August 11, 2021 – Regular Meeting
- September 8, 2021 – Regular Meeting
- October 13, 2021 – Regular Meeting
- November 10, 2021 – Regular Meeting
- December 15, 2021 – Regular Meeting
- January 12, 2022 – Regular Meeting
- February 2, 2022 – Board Retreat
- February 9, 2022 – Regular Meeting
- March 9, 2022 – Regular Meeting
- April 13, 2022 – Regular Meeting
- April 20, 2021 – Budget Meeting/LCASB
- May 11, 2022 – Regular Meeting
- May 25, 2022 – Special Meeting
- June 8, 2022 – Organizational Meeting

BOARD OF EDUCATION MEETING
LESA Education Center
August 11, 2021 – 6:00 p.m.

Agenda

- 1. CALL TO ORDER**
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Approval of Agenda – p. 4

- 2. CALL TO THE PUBLIC AND CORRESPONDENCE**

- 3. CONSENT AGENDA APPROVAL** (roll call)
 - A. Superintendent’s Recommendations – p.
 - B. Personnel Board Report – p.
 - C. Financial Reports – Appendix A – p.
 - D. Minutes – Appendix B – p.

- 4. PRESENTATION(S)**
 - A. Implicit Bias Training – A Neuroscience Approach – Jonathan Tobar – p.
 - B. Quarterly Finance Report – Stephanie Weese – p.

- 5. INFORMATION ITEM(S)**
 - A. Playground Project at Southeast – p.

- 6. ACTION/DISCUSSION ITEMS**
 - A. First Impression Print & Marketing Purchase Approval – p.

- 7. REPORTS**
 - Superintendent’s Report – p.

- 8. BOARD DISCUSSION** – p.

- 9. ADJOURNMENT** – p.

3. CONSENT AGENDA APPROVAL

A. Superintendent's Recommendations

006-021-022

The Board approve overnight stay September 15-17 at Mackinac Island for Anbela Roy, (Chair, Policy Council to attend the Michigan Head Start Association Fall Board Meeting and Assembly.

007-021-022

The Board approve the purchase of Al's Pals, a comprehensive social-emotional learning curriculum designed for the specific needs of preschool children in the amount of \$19,588.80.

008-021-022

The Board approve entering into contract with Developmental Enhancement for the School Year 2021-2022 to provide Consultation Services by Dr. Stephanie Grant for Understanding Neurodevelopmental Trauma not to exceed the amount of \$3,180.

4. PRESENTATION(S)

- A. Implicit Bias Training – A Neuroscience Approach – Jonathan Tobar
- B. Quarterly Finance Report – Stephanie Weese

5. INFORMATION ITEM(S)

A. Playground Project at Southeast

At the March 2021 Board meeting, a bid was awarded to Midstates Recreation in the amount of \$80,612 to install a playground for the LESA early childhood classrooms at Southeast. During the installation process, the contractors discovered that adjustments needed to be made to the placement of one of the sections of playground. The adjustments were made, and require an additional fee of \$7,899.

Head Start funding will be used to cover the additional cost.

6. ACTION/DISCUSSION ITEMS

A. First Impression Print & Marketing Purchase Approval

Executive Summary:

In accordance with procedures regarding purchases from First Impression Print and Marketing, Board approval is being requested in the amount of \$551.27 for the purchase of monthly planners for Pathway staff for the 2021-2022 school year.

Transactions less than \$5,000:

1. Board Vice-President Don Cortez shall provide written disclosure of the transaction to the Board President at least seven days prior to the meeting at which the transaction will be considered for approval by the Board of Education.
2. The Board President shall include the disclosure in the Agency's Open Meetings Act notices at least 18 hours before the meeting occurs.
3. Approval of the transaction must occur in open session and by two-thirds' vote of the full board (which is all four members, excluding Don Cortez).
4. After the transaction is approved by the Board of Education First Impression Print and Marketing may begin work to fulfill the transaction.
5. After the transaction is successfully completed payment may be made to First Impression Print and Marketing up to the amount approved by the Board of Education.

Suggested Motion:

That the Board approve the purchase of planners for Pathway staff in the amount of \$551.27 from First Impression Print and Marketing.

7. REPORTS

A. Superintendent's Report

8. BOARD DISCUSSION

9. ADJOURNMENT

APPENDIX A

- Financial Reports
 - Check Register – June 2021
 - PCard Register –June 2021
 - ACH Reports – April, May, June 2021
 - April-June 2021 Quarterly Board Report

APPENDIX B

- Minutes of Regular Meeting of July 14, 2021