



## **MINUTES**

Regular Meeting of February 13, 2019

### **1. Call to Order**

President Loy called to order the meeting of the Livingston Educational Service Agency Board of Education at 6:00 p.m. on Wednesday, February 13, 2019, at the LESA Education Center, 1425 W. Grand River, Howell, Michigan.

A. Pledge of Allegiance

B. Roll Call

Present were:

Board Members: President Loy  
Vice President Cortez  
Treasurer Kaiser  
Secretary Fryer  
Trustee Jankowski

LESA Staff: Doug Haseley, Dr. Michael Hubert, Sean LaRosa, Dave Larson, Judy Paulsen, Michelle Radcliffe, Teresa Zigman

C. Approval of Agenda

It was moved by Cortez and seconded by Kaiser to approve the agenda as amended, with bylaws being moved to the work session for discussion.

The motion carried unanimously.

### **2. Call to the Public/Correspondence**

The President asked if anyone wished to speak on any items or had received correspondence.

There was no correspondence or public comment at this time.

### **3. Approval of Consent Agenda**

It was moved by Kaiser and seconded by Jankowski to approve the Consent Agenda.

Dr. Hubert stated that the finance report will be moved to an action item in the future to support additional dialogue regarding agency finances.

A roll call vote was taken. Fryer voted YES, Kaiser voted YES, Jankowski voted YES, Loy voted YES, and Cortez voted YES.

The motion carried unanimously.

A. Approval: Superintendent's Recommendations

B. Approval: Minutes

The following minutes were presented for approval:

- Minutes of Regular Board Meeting of January 9, 2019
- Minutes of Closed Session Board Meeting of January 9, 2019
- Minutes of Special Board Meeting of February 6, 2019

C. Approval: Financial Information

The following financials were presented for approval:

- Check Registers
- Purchase Card Transactions
- Financial Status Reports

D. Personnel Board Report

The January Personnel Board Report was presented for approval.

#### **4. Information Items**

A. Board Policy Updates – Volume 33, No. 1, First Reading

The bylaws were removed from policy and will be discussed during the work session.

#### **5. Action Item(s)**

A. Appointment of LIPSA Negotiations Team

The LIPSA bargaining agreement will expire on June 30, 2019. The administration is recommending the following individuals to serve on the Board of Education's team to facilitate labor discussions and agreements.

- Teresa Zigman, Assistant Superintendent for Administrative Services – Chief Spokesperson
- Douglas Haseley, Assistant Superintendent for Special Education
- Malissa Patrick, Director of Special Education for Howell Schools
- Laura Walters, Finance & Budget Director
- Jennifer Damon, Human Resources Supervisor

It was moved by Jankowski and seconded by Kaiser that the Board approve the LIPSA negotiations team as presented and that the negotiating team have the complete

power and authority to take all steps related to collective bargaining under the Public Employee Relations Act with the exception of ratification of any tentative agreement.

The motion carried unanimously.

#### B. Firewall Recommendation

During the fall of 2018, the Agency and local IT Directors were made aware of a substantial increase in price for our web content filtering system that would be coming through on the spring 2019 statewide bid. The IT Directors and our LESA tech staff determined that a county-wide firewall appliance that would incorporate the web content filtering would be in the best interest of everyone and would result in cost efficiencies for all districts. The appliance will allow each district to have complete control over their own settings for their firewall. A team that included the local IT Directors and Agency technology staff members conducted introductory demonstrations of three (3) major vendors for this appliance. After the demonstration it was concluded that it was a feasible county-wide project and moved forward in issuing an RFP.

This project will provide an estimated overall county cost savings of \$25,000 to \$80,000 annually for each of the five (5) years that the agreement will be in place. In addition, we will have the ability to extend for two (2) years paying only maintenance fees. In addition to the monetary gain, each district will have a 10-gigabit connection back to LESA (currently all connections are 1-gigabit) and all would benefit from the enhanced security features of the firewall (a Unified Threat Management appliance). This 10-gigabit connection is 10 times faster than the existing connections and will allow for future resource sharing and consolidation projects.

The Agency will look to fund the project through our capital projects fund and then bill back our locals on an annual basis for their individual cost. The initial amount paid will be higher than the actual cost, as this system will qualify for ERATE funding from the federal government which could reduce the cost of the system by approximately 65%.

It was moved by Fryer and seconded by Cortez that the Board approve this project for an amount not to exceed \$230,628. This total represents the bid from Delta (the A4-alternative) in the amount of \$220,628 plus an additional \$10,000 allowance for equipment necessary to support the appliance, provide a secondary firewall, provide additional fiber adapters and cabling. We anticipate that the total cost to the Agency and Local Districts after E-RATE funding will be \$187,078.

A roll call vote was taken. Jankowski voted YES, Cortez voted YES, Kaiser voted YES, Fryer voted YES, and Loy voted YES.

The motion carried unanimously.

## **6 Reports**

#### A. Superintendent's Report

Dr. Hubert shared the Michigan School Finance at the Crossroads Report.

Dr. Hubert shared the Hanover Report on Consortium Programs.

Dr. Hubert shared an update on the construction taking place at the Education Center, and gave kudos to Brian and Cole for a job well done.

Dr. Hubert provided an update on how the decisions is made to close for snow days. He also expressed his appreciation to Alice Johnson, the transportation directors, and the superintendents for their role in the decision-making.

Dr. Hubert announced the United Way drawing for February, and board members drew names. Winners were: Michelle Radcliffe – Community Events package; Ginny McMullen – Community Events package; and Bill Nylund – Metroparks pass.

**7. Board Discussion**

The board discussed e-mails and policy comparisons.

**8. Work Session**

- A. Strategic Plan definition and identification of consortiums was discussed. Dr. Hubert will follow up within the month with a document that reflects the Board's input.
- B. By-laws were discussed and considered for a first reading. Board members will continue their review and consider adoption at the next Board meeting.

**9. Adjournment**

Loy declared the meeting adjourned at 8:02 p.m.

Respectfully submitted,

Harold E. Fryer  
Secretary

HEF/jp